



Constitution of Love Bengo Community Group

1. Name

The title of the group shall be the **Love Bengo Community Group**, governed by Love Bengo Community Group Steering Committee, and hereafter referred to as Love Bengo Group.

2. Objects

The Objects of Love Bengo Group are to formulate, develop, and promote initiatives and improvements in Bengo neighbourhood, collaborating with and representing local residents.

3. Purpose

- The purpose of the Love Bengo Group shall be to carry out the following tasks:
 - Ensure the appropriate consultation and representation of the Bengo Ward resident in the planning decisions in accordance to the Bengo Neighbourhood Area Plan
 - Identify, drive and support key initiatives and projects involving the local community
- Regularly communicate and coordinate updates with local residents' groups and campaigns.

4. Affiliation

The Love Bengo Group shall be independent of all political parties.

5. Defining Roles

The Love Bengo Group will elect members to the roles of Chairman, Deputy Chairman, Planning Lead, Projects Leads, and any other roles as might be required. These positions will be subject to an annual review and shall be elected by a majority of members of the group.

6. Membership of the Steering Committee

- Membership shall be open to all residents, businesses, and community organisations located within Bengo Ward and elected members of the District and Town Council. The maximum number of the Steering Committee members shall not exceed 25 people. Reasonable endeavours shall be made to ensure that group membership is representative of the geographic population areas, businesses, and community organisations.
- All Members of the Steering Committee will have a right to vote the decisions.
- Any complaint about the behaviour of conduct of a member of the Steering Committee shall be made in writing to the Chairman. The Chairman will investigate a complaint and decide on the appropriate action.
- Any member held to be behaving in an inappropriate or offensive way might be asked to leave the Steering Committee and Love Bengo Group.

7. Disclosure of Interests

Individual members of the Steering Committee will have a duty to disclose in advance any pecuniary or other personal interests. This will include any political, employment, land ownership, or other affiliation, which has a bearing on the work of the Steering Committee or on an agenda item. A register of pecuniary or personal interests will be completed by each member of the Steering Committee.

8. Equal Opportunities

The Love Bengo Group welcomes people of different background and shall not discriminate on any grounds, including but not limited to gender, race, colour, ethnicity, nationality, sexuality, disability, religious or political belief, marital status or age.

9. Communications

The Love Bengo Group communication internally and externally will be coordinated by the Chair and the Coordinator, and the key statements will be consulted with the Steering Committee as appropriate.

10. Meetings

- The Steering Committee shall meet once a quarter as a minimum, or as may be required.
- The quorum for meetings of the Steering Committee shall be three.
- The meetings will be open to the public, unless the nature of the matters requires confidential discussions.
- Whenever possible, notices of meetings shall detail the matters to be discussed.

11. Project Working Groups

- The Steering Committee may establish such Project Working Groups as it considers necessary to carry out the functions specified by the Steering Committee.
- Each Project Working Group should have a Leader who will also attend the Steering Committee.

12. Finance

Such grants and funding as are applied for are held by the appointed project Treasurer.