

**MINUTES OF THE BNAP COMMUNITY STEERING GROUP MEETING HELD ON
TUESDAY 5TH JUNE 2018 AT THE ST ANDREW'S CENTRE, HERTFORD**

Attendance:

Mark Lynch (Chairman), Paul Keyworth, Angela Dove, Cllr Andrew Stevenson, Cllr Mari Stevenson, Cllr Peter Ruffles, Aska Pickering, Hilary Durbin, Maria Iancu (HTC), Cllr Steve Cousins, Sue Cousins, John Cooper, John Howson, Brendan Clifford.

1. Apologies for Absence

Apologies were received from Jacqueline Veater and Douglas McNab.

2. Declarations of Interest

None.

3. Minutes of Last Meeting

Minutes of the previous Community Steering Group meeting (10th May) were approved as a correct record.

4. Feedback from the Town Council Working Party

The agenda and minutes from the Working Party meeting on 24th May were noted.

5. BNAP Survey status

Sue Cousins reported that Millmead primary school head and staff have been extremely helpful and responses from that school are now available (with Maria Iancu). Once SATS are over, it may be possible to engage with St Joseph's, Bengoe and Duncombe.

Steve Cousins is pursuing engagement with secondary schools - there has been some response from Simon Balle, and he still plans to try Richard Hale and Sele.

6. The BNAP Vision Statement

The Doodle poll for the five candidate statements scored (in number order) 1, 3, 1, 2 and 4. The close result, together with the low level of response indicate that there is no clear "winner", so it was suggested that the group appoint a small committee to distil a statement for approval/discussion from the more popular of those so far discussed.

Mari Stevenson, Peter Ruffles and the chairman agreed to meet for that purpose on June 8th.

7. BNAP Exhibition

The chairman explained that the Exhibition date and venue decided at the last SG meeting had proved to be problematic. After investigating alternatives, it

was now proposed (and the meeting agreed) to hold the Exhibition at Bengoe Primary School on the afternoons of Saturday July 7th and Sunday July 8th.

It was discussed at some length that the school is less convenient for many residents, particularly those in Lower Bengoe and that it is extremely important that all areas within Bengoe feel that their concerns are being heard as the plan is formulated.

All agreed that the consultation process must involve all areas of the ward and in particular:

- the next Exhibition should be held in Lower or East Bengoe
- the materials from the current Exhibition should be made available on-line (together with a mechanism for residents to generate comments)
- The exhibition materials should also be made available to the residents' associations, who could either share directly with their members or mount small satellite exhibitions with assistance from BNAP volunteers.

It was agreed that the presentation materials from the Working Groups should be produced independently, but with some consistency of style in terms of font (arial) etc. John Howson suggested that he ask Tansy Rothwell if she would be prepared to help.

The chairman pointed out that the Exhibition will also need more general educational material about Neighbourhood Planning. It was agreed that the chairman would liaise with Jacqueline Veater to identify suitable information available online or from other Neighbourhood Plans.

Ultimately, all materials should be cleared by Jacqueline before printing.

There was much discussion of how to source display boards for the Exhibition. Stapleford church have some they could lend, but the boards are large and transport may be an issue. Bengoe school has some boards - Aska Pickering will find out how many are available. A recent exhibition at St Leonards church used a lot of boards.

Another option would be to buy display boards, although that might involve expenditure beyond what is currently budgeted for the Exhibition. Andrew Stevenson also commented that as a County Councillor he has a discretionary budget that could in principle fund this kind of expense.

The chairman took an action to resolve the best way of sourcing the boards.

8. AOB

John Howson reminded the meeting that there had recently been communication from the owner of the disused railway land in Lower Bengoe.

The chairman commented that, while it is always possible for a member of the public to find out the details of upcoming Steering Group meetings by emailing info@lovebengeo.org.uk, it would be preferable for a list of dates and venues to be made available on the BNAP and Town Council websites. He took an

action to put such information on the BNAP website and to liaise with the Town Council to make it available through theirs.

9. Date of Next Meeting

The next meeting has been scheduled for Wednesday 4th July.

Subsequent meetings will be held on:

Thursday 2nd August

Tuesday 4th September

Wednesday 3rd October

Thursday 1st November

Tuesday 4th December

The meeting finished at 9.15 pm.